

Strategic Board meeting (post AGM) Meeting minutes

Date	20/09/2022
Time	17:50 - 18:00
Location	Zoom
Chair	Company Secretary to start then Chair once appointed
Explanation	Present: Mrs Sandra Stock - Board member Mrs Lynne Pascal - Board member Mrs Fiona Barr - Board member Mr Laurie Boles - Board member Mr Stephen Clark - Board member Mr Rhodri Davies – Board member

In attendance:

Mrs Nicki Donaldson - Chief Executive (CE)

Mr Derek Banks - Director of Finance, Governance and Assets
(DoFGA), Company Secretary

Mrs Caroline O'Donnell - Director of Operations (DoO) and Secretariat

Mrs Beverley Graham – Director of Housing (DoH)

1 Procedural

Minutes:

The Company Secretary welcomed everyone to the meeting.

1.1 Election of Chairperson

Presenter: Company Secretary

Minutes:

Mrs Stock declared her willingness to remain as Chairperson for the coming year and there were no other nominations received.

Agreed: The Board unanimously approved Mrs Stock as Chairperson for a further year.

1.2 Election of Vice Chairperson

Presenter: Chair

Minutes:

Mr Boles declared his willingness to remain as Vice Chairperson for the coming year and there were no other nominations received.

Agreed: The Board unanimously approved Mr Boles to remain as Vice Chairperson for a further year.

1.3 Election of Fife Housing Group Yourplace Ltd (Subsidiary) Chairperson

Presenter: Chair

Minutes:

The Chair confirmed that Mr McAulay had declared his willingness to stand as Chairperson for the coming year and there were no other nominations.

Agreed: The Board unanimously approved Mr McAulay as Chairperson for Fife Housing Group YourPlace Ltd (Subsidiary) for the following year.

1.4 Election of Audit and Risk Committee Convener

Presenter: Chair

Minutes:

Mr Boles declared his willingness to stand as Convener for the coming year. There were no other nominations.

Agreed: The Board unanimously approved Mr Boles as Audit and Risk Committee Convener for a further year.

1.5 Welcome and Apologies

Presenter: Chair

Apologies were received from:

Mr Derek Adam – Board Member

Mr Brian Gallacher – Board Member

Mr Ronald Eldridge – Board Member

Mr Ricky McAulay – Board Member

Miss Laura Grieve – Chief Executive and Governance Assistant

1.6 Declaration of Interest

Presenter: Chair

Minutes:

There were no declarations of interest received.

1.7 Minute of the previous meeting 12 September 2022

Presenter: Chair

Minutes:

There were minor typographical errors on page 2 and 3 of the minute and it was agreed that the Chief Executive and Governance Assistant will amend these on their return.

Agreed: The minutes from the previous meeting were unanimously approved.

1.8 Matters Arising

Presenter: Chair

1.9 Action points

Presenter: Chief Executive

Minutes:

There were no further action point updates.

2 For Decision

2.1 Standing Committees for 2022/23

Presenter: Company Secretary

Mr Brian Gallacher has indicated his willingness to stand on the Colleague and Governance Committee.

We are seeking a further Board member to join the Audit and Risk Committee and following discussion, Mr Rhodri Davies confirmed his willingness to stand on the Committee.

Audit and Risk	Colleague & Governance	Emergency
Laurie Boles (Convenor)	Lynne Pascal	Sandra Stock
Derek Adam	Brian Gallacher	Laurie Boles
Ron Eldridge	Derek Adam	Fiona Barr
Rhodri Davies	Sandra Stock	Stephen Clark

Minutes:

Agreed: The Board considered and unanimously approved the composition of the three committees and the appropriately nominated members.

3. Other

3.1 AOCB

Mrs Stock advised that she would be in touch with Board members in due course to arrange the Board Annual Assurance Statement discussion.

3.2 Date of next meeting

Monday 28 November - in person
9.30am - 11.30am (followed by a Christmas lunch)